

PROOF OF VISIT

Last name, Name :

.....

.....

National Register number :

You do have a translator ?

If you come with document, in a two weeks period, your registration will start on the date below.



You do not have a translator ?

You got an appointment with our translator on the / / at at the branch



Please respect the fixed appointment.

You were present at ACTIRIS today, on / /

Actiris WELCOME



Seal

You don't have a good knowledge of French or Dutch to make a registration to Actiris ?

You do have a translator ?

Watch out, he/she must be adult and have a good oral comprehension and expression of French or Dutch.

That will help us make you a file as complete as possible.



You do not have a translator ?

We can put a translator in your mother language at your service, for your registration and the beginning of your accompaniment.



Go to the reception desk of your branch to have an appointment with a translator.



The interviews inside Actiris offices only take place in French or in Dutch.

What do you have to bring during an interview at Actiris?

▶ Your proof of identity and/or any complementary and essential document for your registration.

Example : work permit, annex 19Ter,...



▶ any document related to your period of studies, training, work.

Find out more ?

Do not miss the video that will be offered to you in your language during your interview so that you will be able to get more general information on Actiris, its services as well as advices to begin or pursue your learning of one of the two local languages.



How can Actiris help you ?



By accompanying you through the employment market to find a quality job.